



# *Hayfield* *Class of 2019*

## **Graduation and End-of-Year Activities**

**Martin Grimm, Principal**

**Alfonso Smith, Associate Principal**

**Lukisha Gibbs, Senior Administrator**

**Stephanie Passino & Jessica Scharl, Senior Class Sponsors**

**Roxanne Seftas, Graduation Coordinator**

**Selamawit Eshet, Class of 2019 President**

**Jada Covington, Class of 2019 Vice President**

# End-of-Year Activities

## Senior Speaker Information Session & Tryouts

Information Meeting in room 2408 (Mr. Zywiol's room) on Tuesday, March 7, 2019 at 2:55  
Speech Draft Due by March 21, 2019 to <https://tinyurl.com/ybo2z9qt>  
Tryouts on March 26, 2019 at 2:55 in the Middle School Lecture Hall  
Sponsors: Mr. Ryan Mrowka and Mr. Douglas Zywiol

## Senior Class Graduation Fee

**Location: Finance Office**

**Due Date: June 3, 2019**

**Deadline to Pay by Check: May 20, 2019**

Each senior must pay a graduation fee of \$110.00. The graduation fee covers the cost of the cap and gown, diploma cover, rental of equipment, security, flowers, and tickets associated with the graduation ceremony. All fees will be collected in the Finance Office located in Main Office. **The deadline for paying by check is Monday, May 20, 2019. After May 20, 2019, all fees must be paid by cash, a money order made payable to Hayfield Secondary, or credit card payments can be made in the MySchool Bucks in the SCHOOL STORE. Grad Fee payments should not be paid in the lunch account portal. Go to [www.myschoolbucks.com](http://www.myschoolbucks.com) to make your payment by credit card. You can also find the credit card information on the Hayfield website.**

## Financial Obligations

**Location: Finance Office**

**Due Date: All Outstanding Obligations, June 5, 2019**

Students need to pay all fines and fees by 12 noon on Wednesday June 5, 2019. The Finance Office, Main Office and Sub-schools will have obligation lists available so students can conveniently check to see if they have any outstanding obligations. For outstanding Library obligations please inquire at the Media Center. Payments at school will only be accepted in the Finance Office or the Media Center. **After Monday, May 20, 2019, all fees must be paid by cash, a money order made payable to Hayfield Secondary or credit cards. Go to [www.myschoolbucks.com](http://www.myschoolbucks.com) to make your payment by credit card in the SCHOOL STORE.** It is particularly important for seniors to continue monitoring their obligations as the year ends. If textbooks or other school equipment is lost, the student will still be responsible for the cost of replacement. Students may not participate in the graduation ceremony until all financial obligations are paid. At the end of the school year, to get a refund for any money left on your students' lunch account, please go to: [mealaccountrefund@fcps.edu](mailto:mealaccountrefund@fcps.edu). They will need student name, ID#, school name, parent name, address and phone number. If you would like to purchase a brick for the Alumni Walk of Fame please go to the following website to download the order form: <https://hawksathletics.org/main/bfiles>.

## Prom

**Location: Waterford at Springfield**

**Date: Friday, May 31, 2019**

**Time: 8:00 p.m. to 11:00 p.m.**

The 2019 Hayfield Prom, "The Great Gatsby" will be held on Friday, May 31, 2019 from 8:00 p.m. to 11:00 p.m. at the Waterford at Springfield - 6715 Commerce St, Springfield, VA 22150. The phone number is 703-719-5700.



Hayfield juniors and seniors are invited to the prom. If a non-Hayfield guest is requested, arrangements must be made in Madison Hall, Junior Class subschool, prior to purchasing tickets. Guest passes can be picked up in Madison Hall. Tickets will be on sale beginning Monday, May 6, 2019, during all lunches. Any question related to ticket purchases can be directed to Class of 2020 sponsor, Ms. Cook in Room 1372. Tickets will not be sold after 1 p.m. on May 30, 2019. **Ticket prices are as follows:** \$65 May 6th–10th, \$70 May 13th–17th and last opportunity \$75 May 20th–30th.

It is a tradition at Hayfield Secondary for many of the faculty to attend. We expect the prom to be a safe activity. Students attending will be expected to support this goal. We ask that parents do not assist students in renting rooms for prom-related activities. Parents are encouraged to host breakfasts and similar activities at home as alternatives to after-prom activities. Students arriving in party buses or other large volume vehicles will be greeted on board by school administration upon arrival.

Students should anticipate their needs by bringing their prom tickets, picture ID, purses, cameras, and make-up with them before registering at the lobby entrance to the ballroom. The prom ticket must be shown for admittance. Guests’ prom tickets must also be shown, and all guests must show picture identification. Students who depart the ballroom/lobby or other entrances will not be readmitted. **Tickets will not be sold at the door.**

### **Policy on Alcohol and Other Drugs**

Hayfield Secondary School firmly adheres to a zero-tolerance policy on the use and/or possession of alcohol or other drugs. Students possessing, using, or being under the influence of alcohol or other drugs or in possession of drug-related gear at the senior social, prom, or any other school-related activity, will be subject to a mandatory 30 day suspension and/or referral to the Hearings office according to Fairfax County Public Schools Policy. Such an offense will prohibit the students involved from participating in the graduation ceremony and activities.

### **Senior Exams**

**Dates: May 29 to June 3**

Exam Day 1:	Full Day	Orange Day	Wednesday	May 29	Period 5 & 7
Exam Day 2:	Full Day	White Day	Thursday	May 30	Period 6 & 8
Exam Day 3:	Full Day	Orange Day	Friday	May 31	Period 1 & 3
Exam Day 4:	Full Day	White Day	Monday	June 3	Period 2

### **Senior Awards Program**

**Location: Auditorium**

**Date: June 6, 2019**

**Time: 9:00 a.m.—10:30 a.m.**

The Senior Awards Ceremony will be held on Thursday, June 6, at 9:00 a.m. All seniors and their parents are cordially invited to attend this event. Included in the ceremony will be school and community awards, military awards, recognition of selected scholarship awards, and academic department awards.



ALL students who will be recognized at this program will receive an invitation to this event by U.S. mail, during the last week of May. There will be some very special information for the program participants, which will be included in their invitation. We are looking forward to having 100% of the awardees in attendance this year.

## **Senior Oscar Night**

**Location: Auditorium**

**Date: June 3rd, 2019**

**Time: 6:30 p.m.**

The Senior Oscar Night Awards Ceremony will be held in the auditorium on Monday, June 3rd, at 6:30 p.m. There are a variety of categories that honor and celebrate our seniors. In each category, there are three/four nominees. These students are selected by their fellow seniors. Awards will be presented by staff members and the event will be hosted by members of the student body. Parents are welcome to attend.



## **Graduation Rehearsal**

**Location: Hayfield Secondary School**

**Date: June 6, 2019**

**Time: 2:00 p.m.**

Rehearsal for the graduation ceremony is **required** of all seniors who will participate in graduation and will be held **Thursday, June 6, 2019 at 2:00 p.m.** Seniors will report to the **HS Cafeteria**. Rehearsal will take approximately 2 to 3 hours. Attendance will be taken for this **mandatory** activity. Important details pertaining to the ceremony such as lining up, seating, receiving of diplomas will be discussed. Any students still owing fines and fees will be advised of their obligations and will need to pay these obligations before they receive their cap and gown. The Finance Office will be set up in the Middle School Lecture Hall to address these issues.

## **Senior Picnic**

**Location: Hayfield Secondary School**

**Date: June 6, 2019**

**Time: After graduation rehearsal**

This will be a time for snacks and socializing for the senior class. As with all Hayfield activities, we expect this to be a safe event.



## **Graduation Tickets**

**Additional Ticket request due date: May 31, 2019**

**Distribution Date: June 6, 2019**

**Time: Graduation Rehearsal**

Any person, including infants and toddlers, entering the Doris Torrice Field House, excluding graduates, must have a ticket. **Students will be provided Six (6) tickets for guests for the Field House. Six additional tickets for overflow seating in the Rebecca S. Wilburn Auditorium** may be requested by e-mailing Mrs. Carolyn Ellison at [cellison@fcps.edu](mailto:cellison@fcps.edu), or by turning in the Overflow Graduation Ticket Request form included in this packet to Hamilton Hall by May 23, 2019. **The overflow tickets are for the auditorium only.**



Tickets for the graduation ceremony will be distributed at the rehearsal. Additional overflow tickets, for seating in the auditorium, that have previously been requested will be distributed with the regular tickets.

**Handicapped Accessibility:** Special seating arrangements will be available at graduation. Disabled persons in wheelchairs or those unable to climb stairs will be seated in an area behind the seniors. If needed, one attendant may accompany a person in a wheelchair. Special seating near the stage is available for hearing impaired guests. Please contact Mrs. Carolyn Ellison at [cellison@fcps.edu](mailto:cellison@fcps.edu) to make all handicapped-seating arrangements. **Handicap accommodations must be made by June 1, 2019, otherwise they will be seated in the auditorium.** Hayfield does not



have wheelchairs available for distribution. Each handicapped seat will use 1 of the 6 Field House issued tickets. They are not in addition to what is received.

### **Cap & Gown Distribution**

**Location: Hayfield Secondary School**

**Date: June 6, 2019**

**Time: Graduation Rehearsal**

All students processing will be required to wear the issued cap and gown and must conform to the dress code expectations which are fully explained below under *Graduation Attire*. Cap and gown distribution will be on Thursday, June 6. Caps and gowns will not be distributed early.



**NOTE:** Students who have not paid fines and fees (e.g. textbook fees, library fines, transcript fees, senior fee etc.), **WILL NOT** receive their cap and gown until all financial obligations are satisfied. Please visit the Finance Office and settle all financial obligations by June 5, 2019. **Checks will not be accepted after May 23, 2019; only cash or money orders made payable to Hayfield Secondary will be accepted as payment. You may also pay by credit card at [www.myschoolbucks.com](http://www.myschoolbucks.com).**

### **Graduation Attire**

All Seniors will wear the same color gowns for the graduation ceremony. Graduation caps should be uniform with no signs or decorations. Only school-provided and nationally recognized honor society cords and stoles are appropriate. Seniors are expected to arrive at graduation appropriately dressed for the occasion and carrying their caps and gowns. Young women should wear dress shoes, dresses, skirts, or slacks that are not excessively full or long. Young men should wear dress shoes, dress shirts, ties, dark dress trousers, dark socks. No sunglasses, flip-flops, sandals, athletic footwear or sneakers are to be worn. No one is to wear jeans or shorts. Casual attire is for the All-Night Graduation Party, not for the ceremony.

### **Graduation Ceremony**

**Location: Doris Torrice Field House, Hayfield Secondary School**

**Date: Friday, June 7, 2019**

**Time: 4:30 p.m.**

The administration, faculty, and staff of Hayfield Secondary School extend to the graduating class of 2019 our best wishes for a distinguished commencement ceremony, a safe and enjoyable summer, and a successful future. The graduation ceremony is a formal recognition of your years of successful academic work. Graduation is an occasion for joy, dignity, and reflection. Hayfield administration, faculty, staff and student leaders have made every effort to ensure that your commencement ceremony is worthy of your accomplishment. It is expected that you will do your part to make the 2019 Hayfield Secondary School commencement ceremony one which we may all be proud of. Doors open at 3:30 p.m. At 4:30 p.m., the field house doors will be closed. **No one will be permitted to enter the field house after the doors have been closed. All late arrivals will be directed to the auditorium. After the ceremony please plan to meet your graduate outside of exit 3.**

**\*Balloons, flowers, and strollers are not permitted in the Field House or Auditorium. You will be required to leave these items at the entrance, which is not secure, or leave them in your vehicle.**

## Location/Line-Up

Traffic on Telegraph Rd., Old Telegraph Rd., Hayfield Rd., due to the graduation ceremony will be heavy. **Please plan for this and leave early to arrive on time.** Seniors will report to the high school cafeteria through Exit 7 (to the left of the cafeteria if facing the southern side of the building). **Students should report to the line-up area no later than 3:30 p.m. Students should bring only their car keys and cap and gown.** Once in line, please stay in your correct position. Each senior will be informed of seat assignments at rehearsal. Communication will be difficult both inside and outside of the building. To ensure that the ceremony starts on time and goes smoothly, please listen to instructions carefully and cooperate cheerfully!



## Security

After graduates have reported for roll call in the middle school cafeteria, they will proceed through the inspection stations to be checked for inappropriate items. Graduates will enter with their gowns over their arms and carrying their caps. Do not chew gum or eat candy. **Do not bring purses, cameras, cell phones or any valuable items since secured storage is not provided.** Car keys will be the only item you can bring into the Field House. Safety pins and bobby pins will be supplied, if needed.

Appropriate behavior is expected by all participants and guests before, during, and after the ceremony. Inappropriate behavior or possession of any inappropriate items (i.e. beach balls, balloons, horns etc.) by participants or guests detracts from the ceremony honoring our seniors. ***Seniors can be removed from the graduation ceremony.***

## General Information

**Photos:** Arrangements have been made with Victor O'Neill Studios to take a picture of each graduate as he/she receives their diploma from Mr. Grimm, and after they exit the stage. These pictures and others will be available for purchase from the photographer. [www.Vosphoto.com/grad/Hayfield](http://www.Vosphoto.com/grad/Hayfield) **Guests must remain in their seats during the graduation ceremony.** Those who wish to take close-up pictures should use a telephoto lens.

**Attendance:** If a student finds it necessary to be absent from the graduation ceremony, the Graduation Non-participation form must be completed and signed by the parent/guardian. The non-participation form is included in this packet. All forms need to be returned to Mrs. Carolyn Ellison in Hamilton Hall by **Friday, May 31, 2019.** All seniors are encouraged to participate in all activities; however, since the activities are extracurricular, attendance is not required. Any Graduate not participating in the ceremony, senior social, and who did not pay the graduation fee, will be charged **\$5.00** to cover the cost of the diploma. Any Graduate who is unable to participate in the graduation ceremony may pick up their diploma from the Student Services Department in the main office on Monday, June 10, 2019 between 8:00 am–1:00 pm.

**\*Balloons, flowers, and strollers are not permitted in the Field House or Auditorium. You will be required to leave these items at the entrance, which is not secure, or leave them in your vehicle.**

**Graduation Announcements:** It's not too late to order the official Hayfield 2019 graduation announcements and accessories. The products can be ordered online at [www.balfour.com](http://www.balfour.com) and your order will be shipped home within 4 weeks. Please contact Balfour with any questions, phone: 703-941-1436 email: [balfournova@yahoo.com](mailto:balfournova@yahoo.com).

## **All-Night Grad Party**

**Location: Adventure Park USA, New Market, MD**

**Date: Friday, June 7, 2019**

**Check in Time (at the school): 9:00 pm Return to school: 5:15 am**

The All-Night Graduation Party, which is drug, alcohol, and smoke free, will be held at Adventure Park USA in Maryland. Tickets must be purchased in advanced by June 1. No tickets will be sold after June 1 or at the door. Graduates are expected to stay at the party the entire evening as there is no transportation back to Hayfield except by charter bus reserved for the evening. You can purchase your tickets with a check or cash. Please visit the PTSA website <https://sites.google.com/view/2019angp> and click on the tab f"ANGP Tickets" for details and to download the registration form/commitment contract.



The cost is \$80 until March 31, April 1 – May 31 tickets will cost \$110. Students who are receiving free and reduced lunch please check-in at high school student services for registration information. Tickets **will not** be sold after May 31. **No tickets will be sold the day of the event.\*** No paper tickets will be issued. A list of those who have paid will be posted outside of the Career Center and not on the website (due to privacy concerns). The list will be available the night of the event for verification. \*Due to the nature of this event and its expense, no **refunds after May 1, 2019**. If you have any questions regarding the All-Night Grad Party or would like to be a parent volunteer please contact [2019angp@gmail.com](mailto:2019angp@gmail.com).

## Overflow Graduation Ticket Request

In addition to the allotted six (6) tickets, you may request up to **SIX** additional tickets for **overflow seating**. These tickets are for the Rebecca S. Wilburn Auditorium only. There is no charge for overflow seating tickets. **All requests are due by May 31, 2019.** Please return this form to Mrs. Carolyn Ellison in Hamilton Hall.

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*I am requesting overflow seating tickets in the Rebecca S. Wilburn Auditorium.*

Date of Request: \_\_\_\_\_

Additional Tickets Requested: \_\_\_\_\_

Name of Senior: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

Parent E-Mail: \_\_\_\_\_

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For Office use only:

Number of tickets \_\_\_\_\_ Date received \_\_\_\_\_

Tickets in envelope \_\_\_\_\_



# Hayfield Secondary School

## Class of 2019

### Graduation Non-participation Form

My child, \_\_\_\_\_, DOES NOT plan to participate in Hayfield Secondary School's Class of 2019 Graduation Ceremony on Friday, June 7, 2019, at 4:30 p.m.

**These forms are due by May 31, 2019, to Mrs. Carolyn Ellison in Hamilton Hall.**

**Date of Request:** \_\_\_\_\_

**Name of Senior:** \_\_\_\_\_

**Senior's Signature:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Parent Contact Number:** \_\_\_\_\_

# HAYFIELD HAWKS - CLASS OF 2019 ALL-NIGHT GRAD PARTY REGISTRATION FORM/COMMITMENT CONTRACT



<http://adventureparkusa.com/>

Total Payment Received: \$ _____
Completed Signed Contract Received: _____
Database Updated: _____
Website Updated: _____

**What:** A fun and safe night of celebration for our graduates  
<https://sites.google.com/view/2019angp/home/angp-details>

**Date:** Friday, June 7, 2019

**Time:** 9:00 pm - 9:45 pm - Check in at Hayfield  
10:00 pm sharp - Depart Hayfield  
11:15 pm - 3:30 am - Adventure Park Festivities  
4:00 am - Depart Adventure Park  
5:15 am - Arrive at Hayfield  
*Transportation provided by charter buses from Hayfield*

**Where:** Adventure Park USA  
11113 West Baldwin Road  
New Market, MD 21774

**Cost:** \$80 until March 31st/ \$110 April 1st – May 31st.  
*Checks made payable to Hayfield PTSA/ANGP.  
Credit card payments accepted at pay4schoolstuff.com. Venmo accepted @HSS-ANGP  
No tickets sold after May 31st. No paper tickets will be issued. A list of those who have paid  
will be posted on the ANGP 2019 website and will be available the night of the event for  
verification. \*Due to the nature of this event and its expense, no refunds after May 1, 2019.*

**Registration:** The registration form, commitment contract and money can be returned to  
the Main Office addressed to Hamilton Hall – Carolyn Ellison - or – mailed to  
Hayfield Secondary, ATTN: Hamilton Hall – Carolyn Ellison  
7630 Telegraph Road, Alexandria, VA 22315

**Contacts:** If you have any questions, contact Andrea Gurrola or Elke McLaren - [2019angp@gmail.com](mailto:2019angp@gmail.com)

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**Please print ALL information clearly!**

**Student Name:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_ **Student Cell #:** \_\_\_\_\_

**Parent or Guardian Name:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Check here if you would like to volunteer**

**Ticket Price:** \$ \_\_\_\_\_ *(Checks made payable to Hayfield PTSA/ANGP)*

**Donation:** \$ \_\_\_\_\_ *(The ANGP is a 501(c)(3) so your donation is tax deductible.)*

**Total Submitted:** \$ \_\_\_\_\_



Commitment Contract (on back) **MUST** be completed and returned with payment.



\*No graduate will be denied a ticket due to financial need. Tickets will be available at lower or no cost to students who have demonstrated financial need. Contact your student's counselor in confidence if you feel this may apply to your student.

**Hayfield Class of 2019 All-Night Grad Party  
June 7-8, 2019 at Adventure Park USA**

**Commitment Contract**

I, \_\_\_\_\_, plan to attend Hayfield Secondary School's All-Night Graduation Party on **June 7-8, 2019**. By signing this contract, my parent/guardian and I acknowledge that we have read, understand, and agree to abide by the following rules:

This commitment contract must be completed, signed by the student and parent/guardian, and submitted at time of ticket purchase.

- In order to attend the ANGP, I must graduate in June or sign up for summer school with plans to graduate in August. Otherwise, I cannot attend the party and I will receive a refund. If I have been suspended from school or I am not eligible "to walk" during graduation due to an infraction, I will not be able to attend the ANGP and will **NOT** receive a refund.
- Check in is between 9:00 – 9:45 PM. **PHOTO ID IS REQUIRED FOR CHECK IN.** If I have purchased a ticket and do not check in by 9:45 pm, my parent/guardian will be called and my spot on the bus may be forfeited.
- This celebration is a drug-, alcohol- and smoke-free event. All individuals and bags will be searched at check-in. I will not be admitted if it is suspected that I have already consumed drugs or alcohol. My use of any of these products **before or during** the celebration will result in my immediate removal, my parent/guardian will be called to drive me home, and I will NOT receive a refund of my ticket purchase. Security on site will be notified to deal with inappropriate behavior or violations of the law.
- I understand that students are required to leave all personal items, including purses, in a secure bag check room that will be monitored by volunteers all night. Students may have access to their belongings at any time.
- I will respect the event site and do no malicious damage. I understand that in the event of my inappropriate behavior, I may be asked to leave the party and my parent/guardian will be contacted. I understand that my parent/guardian must be available at any/all times during the event to take a phone call and pick me up if necessary.
- I understand that outside food/drink is not allowed; these will be provided by Adventure Park as part of my ticket price.
- I understand that the ticket price is all inclusive - no additional cash is necessary.
- I understand that this event is for Hayfield's Graduating Class of 2019 only, and I may **not** bring a guest to this event.
- I understand that the ANGP committee **strongly encourages me to have a rested adult provide my transportation home when we return to Hayfield on the morning of the 8th.**

**PARENT AUTHORIZATION/ACKNOWLEDGMENT OF RISK:**

I am aware of the purpose of the Hayfield 2019 ANGP and its various activities in which my student/I may choose to participate. I have been given the opportunity to have my questions answered to my satisfaction. I understand that participation in the various activities at the 2019 ANGP may expose my student/me to the risk of injury. I agree that to the best of my knowledge, my student is/I am physically able to engage safely in those activities. I understand that participation in this event involves public property and that the Hayfield PTSA, Hayfield 2019 ANGP committee, and volunteers will not have any responsibility for the condition or use of this property or any of the 2019 ANGP activities. I hereby release from any claim whatsoever and agree to hold the Hayfield PTSA, the Hayfield 2019 ANGP committee and its volunteers harmless, blameless and without fault from any and all loss, injury, harm or damage that may arise from my student's/my use of or presence on and at such premises and activities. I understand that my student/I will abide by all rules and procedures set forth by the Hayfield 2019 ANGP and Adventure Park USA.

By signing this document, I give permission for the Hayfield Secondary ANGP Executive Committee to seek medical attention for my child in the event that I cannot be reached during an emergency.

Student Name \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Student's Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Parent/Guardian contact numbers **DURING CELEBRATION:** Home \_\_\_\_\_ Cell \_\_\_\_\_

Student's Allergies/Reactions \_\_\_\_\_

Medications \_\_\_\_\_ (Please supply full, complete instructions.)

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_