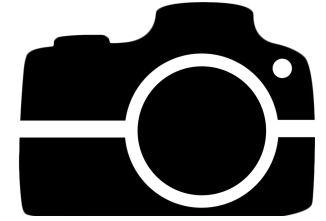


Hayfield Secondary School Picture Day(s) 2021

Dates and times:

- Monday, January 11 from 11-5
- Monday, January 25 from 11-5
- Monday, February 1 from 11-5
- Monday, February 8 from 11-5



Location: Middle School Lecture Hall

- Students and staff will enter in through the back main lobby area at door 9. After your photo is taken, you will exit through the outside door of the Middle School Lecture Hall. Parents, please make arrangements to drop off/pick up at those locations.

Who will be photographed?

- Middle School Students grades 7-8
- Middle School Staff and Faculty
- High School Students grades 9-11
- High School Staff and Faculty
- All administrators and any staff/faculty who wants to be represented in the yearbook

What is the procedure and what safety guidelines will be implemented?

All photographers complete a health screening as they clock in each day. Students and staff will complete a health screening prior to entering the building at door 9 (back main lobby area). Upon entering, students and staff will check in with a Victor O'Neill representative at a table in the lobby. The representative will ask for identifying information and will place a photo card on the table. The staff/student will pick up the card and enter the MSLH for their photo. Staff/students will scan their photo card and drop it in a bucket prior to sitting for the photo. After the photo, ID cards will be printed. Staff/students will pick up their ID card and then exit out of the MSLH to the parking lot. The process will be contactless and social distancing guidelines will be enforced. Everyone will be required to wear masks at all times except while the photo is taken. No one may accompany the student into the building to take the picture, as we are trying to limit the numbers as much as possible.

How do I sign up for a photo?

- Review the MS and HS charts below and sign up accordingly. You must choose a time from the VOS sign up genius; walk-ins will not be welcome.
- If you do not feel comfortable booking an in-person appointment, please review the alternative option below.

Questions? Contact Victor O'Neill Studios at underclass@vosphoto.com

MIDDLE SCHOOL STUDENTS AND STAFF PORTRAIT INFORMATION

Who?	Sign up link for IN PERSON photos at the school	How do I order photos from the photographer?	Submit your own school portrait to the Yearbook
Grades 7 and 8	<p>Click this link below if you want to sign up for a photo session at our school. All photo sessions will be held on Mondays. Please refer to the details above for more specifics.</p> <p>pickatime.com/vos/hayfieldms</p>	<p>Options for ordering will be in your confirmation email once you book an appointment.</p>	<p>You now have the option to submit your own portrait to the yearbook if you don't feel comfortable coming to the school for photos.</p> <p>Photos must be uploaded by February 15 and must follow the directions outlined in the video below.</p> <p>Link to video with directions: https://herffjones.wistia.com/medias/qaz0mrp43</p> <p>Website to upload photos: www.hjeshare.com School Code: 13038</p> <p>*Photos must follow the guidelines posted to be included in the yearbook.</p>
MS Faculty/Staff Members	<p>Click this link below if you want to sign up for a photo session at our school. All photo sessions will be held on Mondays. Please refer to the details above for more specifics.</p> <p>pickatime.com/vos/hayfieldms</p>	<p>Options for ordering will be in your confirmation email once you book an appointment.</p>	<p>You can submit your own portraits to us, too! This year we will be including MS and HS staff photos in both books. Our students want to see you represented! If you'd like to participate, please follow the same guidelines as posted above.</p>

HIGH SCHOOL STUDENTS AND STAFF PORTRAIT INFORMATION

Who?	Sign up link for IN PERSON photos at the school	How do I order photos from the photographer?	Submit your own school portrait to the Yearbook
Grades 9-11	<p>Click this link below if you want to sign up for a photo session at our school. All photo sessions will be held on Mondays. Please refer to the details above for more specifics.</p> <p>pickatime.com/vos/hayfieldhs</p>	Options for ordering will be in your confirmation email once you book an appointment.	<p>You now have the option to submit your own portrait to the yearbook if you don't feel comfortable coming to the school for photos.</p> <p>Photos must be uploaded by February 15 and must follow the directions outlined in the video below.</p> <p>Link to video with directions: https://herffjones.wistia.com/medias/qaz0mr_bp43</p> <p>Website to upload photos: www.hjeshare.com School Code: Hayfield</p> <p>*Photos must follow the guidelines posted to be included in the yearbook.</p>
HS Faculty/Staff Members	<p>Click this link below if you want to sign up for a photo session at our school. All photo sessions will be held on Mondays. Please refer to the details above for more specifics.</p> <p>pickatime.com/vos/hayfieldhs</p>	Options for ordering will be in your confirmation email once you book an appointment.	<p>You can submit your own portraits to us, too! This year we will be including MS and HS staff photos in both books. Our students want to see you represented! If you'd like to participate, please follow the same guidelines as posted above.</p>

MS Yearbook Information: <https://hayfieldss.fcps.edu/msyearbook>

HS Yearbook Information: <https://hayfieldss.fcps.edu/hsyearbook>